

PROGRAM GUIDE

Plainville Adult and Continuing Education

Fall 2019

Classes for everyone!

Free:

Adult High School Credit Diploma Program

English as a Second Language

Citizenship Preparation

Adult Basic Education

GED® Preparation

PLUS

New Adult Enrichment Programs

NEW: Connecticut Security Guard Training with Certification, Pg 4

MUSIC, ART, AND FUN

NEW! Basic Guitar Fundamentals

We will cover basic chords, scales and song structure. Our group will then combine these elements and learn to play songs with basic chords and strumming patterns.

John Reinwald Thursdays, October 3 - November 14, 2019 6pm-7pm
6-sessions Minimum 5/Max.10 Rm 222 Fee: \$60

Students: Bring your acoustic guitar, notebook, and pen.

NEW! Autumn Sunrise Floral Arrangement

Welcome the colors of Autumn with a happy scarecrow presentation in a vase topped with an artificial long lasting fall arrangement. If you have wire cutters, please bring them to class.

Amy Oved Tuesday, September 24, 2019 5:30pm-7pm
1-session Minimum 6/Max.12 Rm 125 Fee: \$50

Registration Deadline: September 10, 2019

NEW! Bob Ross Joy of Painting

Experience the Bob Ross Joy of Painting. You will be instructed step by step, using oils and the Bob Ross techniques, to transform a blank canvas into a beautiful picture. No experience needed! Two course offerings!

Course A: Summer Mountain Scene with Lake

Candace Kozak, Certified Bob Ross Teacher Thursday, October 10, 2019
4:30pm-7pm 1-session Minimum 6/Max.12 Rm 328 Fee: \$50

All materials included; students, please bring a roll of paper towels

Course B: Beautiful Snowy Day

Candace Kozak, Certified Bob Ross Teacher Thursday, Nov. 14, 2019
4:30pm-7pm 1-session Minimum 6/Max.12 Rm 328 Fee: \$50

HEALTH AND FITNESS

NEW! 7 Ways to Stop Alzheimer's

Neurological diseases are now considered by the medical community, the number 1 threat to health in the U.S., surpassing heart disease. But there is hope. This 1.5 hour medically sourced powerpoint presentation, is based on the award winning docu-series and book, "Awakening from Alzheimer's." We will examine the history of Alzheimer's, how it develops in the body, supposed causes, and 7 tools and tips to prevent, halt, and possibly reverse this painful disease. Be ready to take notes!

Deborah Netto Tuesday, October 15, 2019 5pm-6:30pm
1-session Minimum 3/Max.100 Rm 225 Fee: \$25

Tai Chi for Health

Focus on the practice of Tai Chi for Health and Fitness. The goal is to quiet the mind, relax the body, and improve health. Sessions will cover: Fundamentals of Practice, Qigong Stretching, Qigong for health, and Forms Practice.

Roger Godin Tuesdays, October 8 - December 3, 2019 6:30pm-7:15pm
8-sessions Minimum 10/Max. 25 Fee: \$65

 **off-site:** Middle School of Plv, small gym 150 Northwest Drive, Plainville

Roger Godin is a Certified Health Preservation Association Instructor who has been trained by Grandmaster Jianye Jiang in Taiji, Qigong for Arthritis, Qigong for Diabetes, and Medical Qigong.

FINANCE

NEW! Market Corrections And How They Can Affect My Retirement

During this presentation we will educate you on some of the following topics that will help you understand the value of planning and staging your retirement to potentially be prepared for these events. Course will cover:

•How does the sequence of return factor in my retirement•What are my expectations for a rate of return and how this is important to my retirement•How do social security & pensions effect the solvency of my plan and how can this change •What are some of the ways to hedge or shelter my portfolio when these events happen•Buy low & sell high, we've all heard of the concept how do we accomplish this•How taxes can play an equally important role in retirement as well• Can I weather the storm of a correction and recover?

Michael Alimo Tuesday, October 29, 2019 5:30pm-7pm
1-session Minimum 1/Max. 20 Room 225 Fee: \$15

NEW! How to Get Started Buying Multi-Family Apartments

•Learn the 500 ft. overview, FAQ's, Myths: Urban Legends that will be dispelled.

•How to get started working with brokers, raising capital safely, market research, networking, and much, much more.

Chris Tracy Mondays & Wednesdays October 7 - 30, 2019 5pm-7pm
4-sessions Minimum 5 /Max. 100 Room 225 Fee: \$50

Additional Fee: Students to purchase textbook directly from the Instructor on the first night of class for \$20.00. Please bring a notebook and a pen.

How Money Works

Do you know the Rule of 72? Do you know the difference between fixed debt and revolving debt? Roth IRA vs. Traditional IRA? What life insurance is best? Do you know the three legged stool theory for investing? Learn all of this and more! "How Money Works" book--provided free of charge.

Gene Callahan Tuesday, October 15, 2019 5:30pm-7pm
1-session Minimum 3/Max. 20 Rm 223 Fee: \$15

FREE PROGRAMS-DETAILS, PG 5

English as a Second Language

All levels are welcome!

Adult Basic Education

Math/Language Arts instruction

GED® Preparation

Includes free practice tests

**Adult High School
Credit Diploma Program**
Customized schedules

Citizenship Preparation

Includes sample test questions
and interview practice

EXCELLENT
STUDENT BENEFITS

Benefits for students enrolled in the mandated programs include: one-on-one attention from a certified School Counselor, access to a Lending Library and Pierrette's Closet, New Britain Museum of American Art admission passes, Cost free GED® practice tests, Computer Lab featuring enrollment in the CT Virtual High School Program, tutoring, and MORE! **860.793.3209**

NEW! Conversational Spanish 1

Are you looking for better communication skills with Spanish speakers? Review basic Spanish grammar, pronunciation and vocabulary with an emphasis on dialogue. The class is writing intensive; students need a folder, notebook, and a pencil. According to Aaron, "An open mind and open heart are also welcome in this classroom." Aaron Layne Mondays, Tuesdays, & Wednesdays Oct. 21 - Nov. 6 6pm-7pm 8-sessions Minimum 8 /Max. 23 Room 222 Fee: \$60

NEW! American Sign Language Basics

Learn basic ASL skills to communicate with deaf and hard of hearing people. This course is an introduction to ASL, the language used by the deaf community in the United States. ASL introduces the fundamental of ASL grammar, vocabulary, fingerspelling, numbers, and visual-gestual communication. Deaf and hard of hearing history and culture will be included in this class. Students, please bring a notebook and pen.

Kassey N. Gustafson Thursdays, October 3-24, 2019 6pm-7pm
4-sessions Minimum 5 /Max. 20 Room 223 Fee: \$60

NEW! American Heart Association Adult, Child, Infant First Aid, CPR and AED

Prepare for the event of a cardiac emergency or serious life threatening emergency by enrolling in the American Heart Association Heartsaver First Aid CPR AED course. Learn how to recognize and treat sudden illness and injury in adults, children, and infants. Learn how to provide CPR and to use an Automated External Defibrillator. Additional topics include: Medical emergencies including allergic reactions, heart attacks, stroke, seizures, and diabetes, Injury management including bites and stings, bleeding control, and splinting. Environmental emergencies such as heat stroke and hypothermia, Relief of choking, CPR AED for adults, children, and infants.

Louis Bonito Tuesday & Thursday October 8 and 10, 2019 6pm-9pm
Note: Must attend both evening sessions listed above.
Minimum 5 /Maximum 20 Room 223 Fee: \$150 (No Discounts)

Foundations of Excel

Understand spreadsheet software. Utilize formulas, design charts, format spreadsheets, and learn to filter and sort data.

Andy Davis Tuesdays, October 15 and 22, 2019 5:30pm-7pm
2-sessions Minimum 6/Max. 12 Room 126 Fee: \$60

Fast Track Boot Camps Designed for High School Diploma Holders

Math

Build your consumer and employability skills, and make your life easier. Review the basics, then apply your improved skills to every day life, including helping your kids with math homework.

M. Bresnahan Monday through Thursday, October 7-10, 2019 3pm-4pm
4-sessions Minimum 1/Max. 35 Room 125 Fee: \$55

Grammar

Your message may be powerful but with poor grammar, it appears weak. It's time to be pro-active! Take matters into your own hands, and brush up on the basics, keep your job, and shake hands with success. This class is designed for high school graduates.

M. Bresnahan Monday through Thursday, November 11-14, 2019 3pm-4pm
4-sessions Minimum 1/Max. 35 Room 125 Fee: \$55

eCourses. Accessible Anytime, Anywhere.



Through engaging online eLearning programs coupled with one-on-one student support, both new students and seasoned professionals have the ability to complete comprehensive courses in high-demand disciplines and related certifications in every field. These courses bring together insightful and compelling content presentations as well as constructive exercises and challenging knowledge checks to create an enriching, successful learning experience for students at all levels. Find complete course information, registration, and a course demo available at:

www.myedtoday.com/plainvilleschools

- Accounting Math Professional
- Accounting Professional
- Administrative Assistant w/ Bookkeeping & QuickBooks
- American History & Government Specialist
- Bookkeeping w/ QuickBooks
- Business Communication Professional
- Business Information Systems Professional
- Business Law Specialist
- Business Management Professional
- Business Math Specialist
- Certified Information Systems Security Professional
- Civil Litigation Specialist
- Childcare Specialist
- Clinical Nurse Aide
- Computer Technician Professional for Comp TIA A+
- Contract Specialist
- Corrections Specialist
- Criminal Investigation Professional
- Criminal Justice Professional
- Criminal Law & Procedure Specialist
- Criminal Procedure Specialist
- Data Analyst I
- Economics Professional
- Entrepreneur Specialist
- Environmental Specialist
- Family Law Professional
- Finance Professional
- Front-End Web Developer
- Full Stack Web Developer with MEAN \$2,499
- Full Stack Web Developer with Ruby on Rails \$2,499
- Health Information Technology for IT Support Specialist
- Health Information Technology for Implementation Support
- Homeland Security Specialist
- Human Resources Professional
- IT Network Professional with CompTIA N+
- IT Cyber Security Professional with CompTIA S+
- Juvenile Justice Specialist
- Law Enforcement Professional
- Law Office Technology Specialist
- Legal Assistant
- Legal Writing Specialist
- Life Sciences Specialist
- Marketing Professional
- MEAN Stack Web Developer
- Nursing Assistant Specialist
- Organizational Behavior Professional
- Paralegal Professional
- Project Management Associate
- Project Management Professional for PMP
- Project Management Specialist for CAPM
- Psychology
- Public Speaking Expert
- Real Estate Professional
- Research Specialist
- Ruby on Rails Web Developer
- Six Sigma Black Belt
- Six Sigma Green Belt
- Sociology
- Successful Student
- Tort Law Specialist
- Writing Professional
- Victimologist
- Wills, Trusts & Estates Specialist

Tuition is \$1,299 per course, unless otherwise indicated.
No discounts or promotions of any type apply. No refund requests can be honored.

Students must use their own computers/internet off school grounds. Computers/internet are not provided by this institution. If students experience technical issues, CCI will provide course mentors to reach out to, at any time with questions or concerns. If it is not something a course mentor can assist with, students will be put in touch with a CCI instructor.

SECURITY OFFICER LICENSE TRAINING 8-HOUR, 2-EVENING TRAINING WITH CERTIFICATION



Schedule

DATE: (attend both dates)
Tuesday and Thursday: October 1 and 3, 2019

TIME: 6:00p.m.—10:00p.m.

LOCATION: Plainville High School

INSTRUCTOR: Louis Bonito, Owner
LJB Security Training and Consulting

FEE: \$125 (no discounts)

REGISTER: (860) 793-3209
Plainville Adult and Continuing Education
Registration Deadline: 10-1-19

BRING TO CLASS: CT Driver's License or
State Identification

ELIGIBILITY: Must be at least 18 years of age
with no felony record and no sexual offenses.

Course Details

Prepare for your Connecticut Security Officer Guard License with LJB Security Training. Upon successful completion of this course, you will be issued a training certificate, required to accompany your licensure application, to the Connecticut Department of Emergency Services and Public Safety.

This dynamic course covers information about the Security Industry, how to be a Security Officer, and job exploration. Connecticut laws will be reviewed, pertaining to: the security industry, self defense and the use of force, and citizen's arrest. In addition, you will learn about: the use of force continuum, fire safety, the history of security, work place violence, terrorism, communication skills, and more. Administrative directives for Security Officer's Training Certification Identification Card from the Department of Emergency Services and Public Protection Division of State Police Special Licenses & Firearms Unit, will be distributed and reviewed during training, outlining: Application-fees, Fingerprinting-fees, FBI Background Inquiry-fees, State of CT Background Inquiry-fees, and additional requirements, such as, a copy of your current CT Driver's License and Papers of Naturalization, if applicable. *PLEASE NOTE: There is a state statute that waives the class mandate as a prerequisite for licensure obtainment to: veterans honorably discharged within 2-years, active military, reserves and national guard, and some retired law enforcement officers.*

English as a Second Language (ESL)

This program is designed to assist students in a multi-level group atmosphere. With students who have little or no fluency in English, attention is given to learning the basic English skills that permit increased self-reliance in speaking the language. Students with this base knowledge increase fluency in speaking, reading, and writing. In addition, language structure, grammar, and punctuation are stressed. **No Cost**

Instructor: M. Smith, Plainville High School, Room 123

Mondays through Thursdays, 5pm-7pm

Fall Semester: September 23, 2019 - January 8, 2020

Citizenship Preparation

This is a competency-based program of instruction for immigrants who wish to become American citizens. This program assists those who would like help in preparing for oral or written citizenship tests; sample test questions will be available. Classes provide knowledge of American history, the U.S. Constitution, rights of citizens, and the structure and function of national, state, and local government.

Instructor: M. Smith, Plainville High School, Room 123

Mondays and Thursdays 4pm-5pm No Cost

Fall Semester: October 7, 2019 - January 13, 2020

Adult Basic Education (ABE)

ABE is a competency based program of instruction for native or foreign-born English speaking adult students who need to develop fundamental skills. ABE offers structured practice in reading and English to survive in today's world, with communication stressed. Students will strengthen consumer and employability skills, as they are instructed in mastering basic operations of addition, subtraction, multiplication, and division using whole numbers, fractions, decimals, percents, and setting up numbers to solve problems. ABE may serve as a transition to diploma programs. This program includes weekly Computer Lab sessions. **No Cost**

Instructor: L. Butler, Plainville High School, Room 117

Mondays through Thursdays, 5pm-7pm

Fall Semester: September 23, 2019 - January 8, 2020

Adult Basic Education (PARC 101)

Develop skills for independent living, including safety measures. Students improve communication skills (conversation and telephone skills), basic consumer skills, (money, time, information) and functional reading skills. **No Cost**

Instructor: L. Butler, Plainville High School, Room 117

Mondays, 5pm-7pm

Fall Semester: October 7, 2019 - January 13, 2020

3 Ways to Earn a Diploma

Adult High School Credit Diploma Program

Earn credits for a high school diploma by taking courses at Plainville High School, plus transfer credits from any former schools. Experience in the military, community, home, or work may also qualify for up to five credits. Twenty two credits are required to graduate in specific subject areas. Students are goal orientated and self motivated. **No Cost. Enroll Today! (860) 793-3209.**

Begins: September 3, 2019

Registration: ongoing with a rolling enrollment

GED® General Educational Development Preparation

Prepares adult learners to pass the 4-part, computer-based GED® exam to earn a State of Connecticut diploma. Students receive instruction in each of four subject areas – science, social studies, math and language arts. In addition, students attend weekly Computer Lab sessions. Students acquire basic computer skills to take the exam, review the official website (ged.com, where students can access related exam information and exam registration procedures) and engage in supplemental virtual preparation courses.

L. Butler and K. Stewart, Plainville High School / No Cost

Mondays-Thursday, 5pm-7pm Room 128

Fall Semester: September 23, 2019 - January 9, 2020

National External Diploma Program (NEDP)

Designed for adults who have gained skills through life experiences and have demonstrated competence in a particular job, talent, or academic area. This self-paced program does not require classes. Alternatively, it provides a self-paced, one-on-one experience with a trained NEDP Assessor/Advisor, providing flexible meetings by appointment, to demonstrate complete mastery of skills. Program completion can vary, but averages six months to a year. *Federally funded by a grant in partnership with Bristol Adult Ed., the NEDP is a nationally certified program. Call (860) 793-3209. No Cost*

Accommodations on the GED® tests are available for qualified individuals with a disability. For more information, contact Jill O'Brien, (860) 793-3209. You may also contact Sabrina Mancini at the CT State Department of Education at (860) 807-2110.

Traveling Teacher
customized programs
delivered to your business
860.793.3209



On-site Childcare at no cost



Call Today! (860) 793-3209

Morning Programs with Childcare

Programs: GED® Prep, English as a Second Language, Adult Basic Education

Location: Plainville Family Resource Network at Linden Street School
69 Linden Street, Plainville, CT 06062

Schedule: Fall Semester: September 9 - December 11, 2019
Mondays, Tuesdays, & Wednesdays 9:00 a.m. - 11:00 a.m.
ESL Family Language Lab: Wednesdays 11:00 a.m. - Noon

This Plainville Family Literacy Program provides Adult Education, Early Childhood Education, Parent Education, and educational activities for parents and children together. This program is available through a federally funded grant in partnership with the Plainville Family Resource Network and Plainville Adult and Continuing Education.

*Celebrating 22 Years of Learning
and Growing with Plainville
Families. Building the Bridge
Between Home and School.*
Like Us on Facebook



**Linden Street School
69 Linden Street
Plainville, CT 06062
Phone (860) 793-6304 ext. 0
Fax (860) 793-3269**

The mission of Plainville Family Resource Network (PFRN) is to deliver nurturing multi-dimensional programs and services for all families, all children. Support provided by PFRN helps build strong home-school-community partnerships, healthy thriving families, and children who are ready to learn. PFRN provides high-quality educational experiences through age-appropriate fun activities, laying the foundation for future school success. Connecticut's Early Learning and Development Standards (CT ELDS) are used to guide lesson preparation to ensure the children are receiving the necessary knowledge and learning opportunities during the earliest years of development. Programs are designed for children birth through elementary school age as well as programs for parents, childcare providers, and relatives providing care for their family members.

Play & Learn Groups

"PLAY IS THE WORK OF CHILDREN"

Parent and child interactive Play & Learn Groups focus on early literacy and the social skills necessary for children to be successful in school. Through a combination of free play, age appropriate activities, and gently structured storytimes, children's love of learning and all areas of development are strengthened. Groups are held at Linden St. School Mon., Tues., & Wed. mornings 9:30-11:00am. Also, an evening group is available Mon. 6-7:15pm. All Plainville children birth to age 5 are welcome to attend with a parent, grandparent, or care provider. Call Donna Cavallaro (860) 793-6304.

Evening Play & Learn Group for Working Parents

Enjoy a special evening focused on quality time with your child while meeting with other Plainville families. Creative play and storytime included, each Monday while school is in session, 6-7:15pm. Older siblings are welcome to join the fun!

PFRN Personal Visitation

This program provides education and support to families, childcare providers, and relative care providers who have children ages pregnancy through age 5. They are supported by trained parent educators using Parents As Teachers research-based evidence informed curriculum to help parents and caregivers understand their role in encouraging their child's development right from conception. Parent educators translate scientific research on early brain development into specific when, what, how, and why information for families. By understanding what to expect during each stage of development, parents can easily capture the teachable moments in everyday life to enhance their child's language development, intellectual growth, social development, and motor skills. Home and personal visits are available to meet the individual needs of each family. Call the PFRN to schedule your first visit: (860) 793-6304.

Raising Readers Parent Book Club

Discover fun new ideas for exploring books with your child while adding to your home library. Childcare provided during club meetings. Tuesdays beginning in March, 11:15-12:15pm. Please call (860) 793-6304.

Child Care Providers

PFRN offers support to child care providers and relatives who care for young members of their extended families. Services include: professional development opportunities, lending library, field trips, resources/referrals for providers and their families. Care providers also have the opportunity to participate in the nationally renowned, "Parents As Teachers" program, with materials and resources for families. For those interested, call PFRN for guidance in learning the steps necessary to earn a Child Development Associate (CDA) Credential.

Preschool Developmental Screenings

Provided by Plainville Community Schools, this program is a developmental screen for Plainville children aged three to five, and will be held in October, December, March and May. Your child will be observed in an informal fun atmosphere by a professional Early Childhood Team to ensure development is progressing smoothly. For additional info. contact your neighborhood school.

PreK Program for 4 year olds

Plainville Community Schools Preschool program is seeking Plainville students who will be 4 by January 1, 2020. The program will run 5 full days a week and will be provided for students of each of the three elementary schools. Transportation will be provided to and from students' homes and/or Plainville childcare providers. There will be a family fee and a sliding scale fee will also be available. Contact your home school for more information.

Conscious Discipline

Attention parents, caregivers, teachers...learn how to respond, rather than react, to any situation! Conscious Discipline is a workshop series created by Dr. Becky Bailey, resulting from her experience, research, and learning while working with children and families for over 30 years. Participants will develop a greater understanding of the brain, become better able to see children's behavior as opportunities to teach acceptable choices and learn how to regulate their own emotions to keep calm. There is a \$20 fee per person/\$30 per couples, space is limited to the first 25 participants. Dinner and childcare will be provided at no cost. Register: (860) 793-6304

Adult Education with Cost-Free Child Care



Programs:

**GED® Prep, Adult Basic Education
English as a Second Language**

Location:

**Plainville Family Resource Network
Linden Street School
69 Linden Street
Plainville, CT 06062**

Schedule:

**September 9 - December 11
Mondays, Tuesdays, Wednesdays
9:00 a.m. - 11:00 a.m.**

And

**ESL Family Language Lab:
Wednesdays 11a.m. - 12p.m.**

clases de educacion para adultos
regístrese hoy (860) 793-3209

- preparacion de la ciudadania
- educacion basica para adultos
- preparacion para el GED®
- ingles como segundo idioma

This Plainville Family Literacy Program provides Adult Education, Early Childhood Education, Parent Education, and educational activities for parents and children together. This program is available through a federally funded grant in partnership with PFRN and Plainville Adult and Continuing Education.

www.plainvillefamilyfest.net

Pierrette's Closet



Pierrette Plourde was a beloved Plainville resident who demonstrated and prioritized kindness in her relationships with her close-knit family and large circle of friends. In the spirit of her generous and sweet nature, the Plourde family has donated Pierrette's quality clothing, shoes, and accessories to Plainville Adult Education students, who may be in need of appropriate interview and career attire. "Pierrette's Closet" is an on-site resource, perpetually projecting goodwill, while equipping visitors (who, like Pierrette, may have put the needs of others before themselves) with outfits, inspiring confidence and success.

Pierrette's Closet Relief Fund

Plainville Adult and Continuing Education has established the "Pierrette's Closet Relief Fund." The fund was created to honor the memory of Plourde's deceased wife, Pierrette, who passed away in 2016. The primary purpose of this fund, is to assist Plainville Adult Education's mandated program students, who are in need of temporary financial assistance. Adult education students may apply through a formal application process to receive assistance, capped at \$100. Funds are reserved to address immediate needs not supported through Adult Education funds, such as transportation or clothing.

Those interested in donating to the fund, may contact Jill O'Brien at the Plainville Adult and Continuing Education Department: (860) 793-3209.

**GREAT NEWS!
Credit Cards
Are Now
Accepted.**

Currently, we will accept credit/debit cards payments online: http://www.plainvilleschools.org/departments/adult_ed/registration
We do not accept credit card payments over the phone or in-person. The (non-refundable) convenience fee when using a credit card is a percentage rate fee, of 3.75%. If a course cancels, this convenience fee will not be refunded.
Please Note: No convenience fees will be charged for payments made via check, money order, or cash, using the Registration Form below.

PLAINVILLE ADULT EDUCATION Registration Form - Fall 2019

Name _____
Address _____
City/Zip _____
Phone _____
email _____

_____ Indicate if you are a Plainville Resident Senior Citizen (62 and over) then deduct 30% off of the advertised fee for any **one** program. Please Note: this discount does not apply to courses with "NO DISCOUNTS" specified in course descriptions, or to eCourses.

Course _____	Fee \$ _____
Course _____	Fee \$ _____
Course _____	Fee \$ _____
Course _____	Fee \$ _____
TOTAL ENCLOSED	\$ _____

YOUR suggestion for a new course _____

Thank you for making your check payable to:
PLAINVILLE ADULT EDUCATION
Please photo copy as needed, mail form(s) with tuition to:
Plainville Adult and Continuing Education
47 Robert Holcomb Way Plainville, CT 06062

The instructors are hired to teach general concepts, not to provide specific advice to individuals. You should consult your own medical advisors before making any decisions based on examples used by instructors. All of our physical education courses may be strenuous. Therefore, consult a physician before enrolling. By enrolling in these courses you indicate that you have no physical condition that would make participation hazardous to your health.

INFORMATION: Enrichment Program Policy: Courses are offered on a self-sustaining basis. If the enrollment is insufficient to cover the cost of the course, the course will be cancelled and the fees received will be refunded. Allow 6-weeks for processing refunds. **No registration confirmation will be mailed to you.** Unless notified the contrary, assume that you are enrolled and your class will run as scheduled. In the event of a filled class or cancellation, every attempt will be made to notify you. **Refund Policy:** A full refund is given only when Adult Ed. cancels a course. Regrettably, no other refund requests can be honored. Please allow 6 weeks for processing. No refunds once classes have started. **Supplies/Materials:** may be required for some classes. **Room Assignments:** May be subject to change. **Certificates of Achievement:** Will be presented to all participants upon request. **Bad Weather Policy:** If the day school is cancelled, all continuing education classes are postponed to a later date. If an afternoon storm develops, check www.ctweather.com for official notices. **Location:** Classes are held at Plainville High School unless otherwise noted. **Who May Enroll:** Residents and Nonresidents ages 16 + unless otherwise indicated / Mandated Programs ages 17+ **Instructors:** Are certified teachers or other members of the community with special areas of expertise that they are qualified to share. If you have course ideas or would like to join the faculty, please call (860) 793-3209.

Plainville Adult and Continuing Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding Plainville Adult and Continuing Education's nondiscrimination policies should be directed to Jill O'Brien (860) 793-3209.

General Accessibility and Accommodation: All activities offered by Plainville Adult and Continuing Education are held in accessible locations. Accommodations for individuals with a disability are available upon request. Please contact Martha Smith (860) 793-3209

Sec. 10-73a. Adult education fees and charges; waivers. Adult education school activity fund. (a) Tuition or registration fees shall not be charged by any school district to adults enrolled in any adult class or program required under subparagraph (A) of subsection (a) of section 10-69. Registration fees may be charged by a providing school district or cooperating eligible entity to a cooperating school district for any adult residents of such cooperating district who are enrolled in any adult class or program of adult classes maintained by such providing school district or cooperating eligible entity and required by said section.

For additional program information, contact:

Jill O'Brien, Coordinator-Plainville Adult & Continuing Education
47 Robert Holcomb Way Plainville, CT 06062

860.793.3209

obrienj@plainvilleschools.org

Plainville Adult and Continuing Education
47 Robert Holcomb Way
Plainville, CT 06062
(860) 793-3209

LEARN2EARN
CONNECTICUT ADULT EDUCATION: The Pathway to Lifelong Learning
Like Us: www.facebook.com/learn2earnCT



Follow us on Twitter @PlainvilleAE
LARGE PRINT AVAILABLE

NON-PROFIT
ORGANIZATION
U.S. POSTAGE
PAID
PERMIT # 416
FARMINGTON, CT
06032

Steven LePage, Superintendent of Schools

Sponsored by the Plainville Board of Education:

Lori Consalvo, Michael Giuliano, Deborah Hardy, Nicole Palmieri, Laurie Peterson,
Crystal St. Lawrence, Becky Tyrrell, Kathleen Wells, Foster White

FREE Programs: Adult High School Credit Diploma Program, English as a Second Language, Citizenship Preparation, Adult Basic Education, and GED® Preparation. See page 5



SECURITY OFFICER LICENSE TRAINING

Prepare for your Connecticut Security Officer Guard License with LJB Security Training. Upon successful completion of this course, you will be issued a training certificate, required to accompany your licensure application, to the Connecticut Department of Emergency Services and Public Safety.

8-HOUR, 2-EVENING TRAINING WITH CERTIFICATION

DATE: Tuesday and Thursday: October 1 and 3, 2019
TIME: 6:00p.m.—10:00p.m. **LOCATION:** Plainville High
FEE: \$125 (*Please see page 4 for course details*)